



Setting Up Lead Notifications

How to setup Email and SMS (Text) Notifications

General Information

When a consumer requests information on a property, it is considered a lead. As a part of our “Bonus for Your Leads” program, leads will be sent to you from MyConnect via email and SMS (text) message.

How to set up your notifications:

Email

1. Log into MyConnect (<http://myconnect.bhhscalifornia.com>)
2. Click on the gear icon (upper-right corner of the screen)
3. Click on “My Account”
4. Verify your “email” and change it if necessary
All leads will be sent to this email address
5. Click “Save” (upper-right corner of the window)

SMS (text) Message

1. Log into MyConnect (<http://myconnect.bhhscalifornia.com>)
2. Click on the gear icon (upper-right corner of the screen)
3. Click on “My Account”
4. Scroll down to the “Notifications Settings” section
 - I) Add your mobile number to the “SMS Mobile Phone” field
 - II) Select the cellphone provider in the “Mobile Carrier” dropdown
All SMS (text) notifications will be sent to this mobile phone number
5. Click “Save” (upper-right corner of the window)



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Need help? Call 877.942.3544 - 8:00am-5:00pm (PST)

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